**PAPER B**

**Information Governance Sub-Group**

**Yorkshire & Humber Area Strategic Information Governance Network (SIGN)**

* The table below lists the follow up actions from the Y & H Information Governance Steering Group.
* Please could you provide a statement in the “Progress” column to provide an update regarding your actions in order to provide assurance to the Information Governance Sub Group that actions have been completed and / or provide an update on the progress to date?

| **MINUTE** | **ACTION POINTS** | **PROGRESS** | **Action Owner** | **Action Completed** |
| --- | --- | --- | --- | --- |
| **November 2018** |
| 8 | Confidentiality, Data Protection and Freedom of Information re:**Data Sharing** **Agreements (DSAs)** | forward Tier 3 example to Chair for group circulation**Dec Update** – will forward to Chair**Feb Update** – will forward to Chair for circulation to group | PW |  |
| 10 | AOB | New NHSD IG Training Package – agreed to forward his modified version to Chair for group circulation**Dec Update** – ongoing**Feb Update:** Chair has received and will circulate to the group | DS | **✓** |
| **December 2018** |
| 4 | Data Protection Legislation | NHS Mail – accessing/storing emails – DBH Guidance – to forward to Chair upon completion for circulation to group**Feb Update:** Policy has been drafted but awaiting response from NHSD - will keep group updated.  | RU |  |
| 8 | Confidentiality, Data Protection and Freedom of Information **re: Brexit and Data Flows (EEA)**  | Document (read to group) re NHS Guidance on data flows - to forward a copy to the Chair for circulation to the group.**Feb Update**: PW will forward copy to Chair for group information | PW |  |
| **JANUARY 2019** |
| 9 | Data and IT /Information Security | Connecting for Health for Guidance re: recording of prisoners – to provide link or details to circulate to the group.**Feb Update:** Chair has received and will circulate to the group | TOM | **✓** |
| **FEBRUARY 2019** |
| 5 | Regional/National Event Updates **re: Toolkit Audits** | Chair to chase up and feedback to the group | Chair |  |
| 9 | Confidentiality, Data Protection and Freedom of Information **re: Information/Data Sharing Agreements** | Chair to circulate “Joined Up” - Yorkshire & Humber Care Record ISA to group for information | Chair |  |
| Send Invites to LCHRE to attend group meeting **[Post meeting note – accepted]** | Chair | **✓** |
| Arrange date for LCHRE to attend a group meeting | Chair |  |
| Confidentiality, Data Protection and Freedom of Information **re: Police request forms (GDPR)** | To circulate new form to group for information | Chair |  |